The Service-Learning Program makes $3,000 available annually for innovative teaching and research projects involving Service-Learning. The maximum annual award per applicant is $500.

The purpose and intent of these grants is to provide development support to faculty involved in Service-Learning activities. Funding can be used for any teaching or research-related projects including, but not limited to: workshops, honoraria, travel expenses (including travel for paper presentations), data collection, assistantships, materials, supplies, and equipment related to teaching or research. Note: Any material or equipment purchased with these funds remains the property of Boise State University.

Typically, the Service Learning Program will make only one award per person each year and will not fund the same event in subsequent years. The awards will be competitively reviewed and awarded by the Service-Learning Advisory Board. Successful applicants are expected to present the outcomes at a Service-Learning Roundtable.

Priority will be given to activities or purchases that support:

- New or revised Service-Learning classes
- Long-term and repeated impacts
- Community-based research
- Projects benefiting a substantial number of students or community members
- Long-term community partnerships

**APPLICATION**

Applications must be submitted by

- September 15 for allocations during October 15-March 31
- March 1 for allocations during March 15-September 30

The applications must include the following:

1. Name, department, phone number, e-mail
2. Service-Learning course syllabus, if relevant
3. A brief (one page) description of the project, including budget.
   a. What are the specific uses and benefits of the items/services that will be purchased?
   b. How many students and/or clients will benefit?
   c. How critical is this equipment/service to the success of your project or class?
   d. Will this equipment/product/service be shared with other classes or instructors?
4. Signature from the department chairperson (this signature of approval can be on the proposal itself)
5. An abbreviated (one page) vita

Submit one original and one electronic copy of the application to:

Kara Brascia, Service-Learning Director
Service-Learning Program
Gateway Center for Academic Support
Mail Stop 1150
karabrascia@boisestate.edu 426-2380