POSITION: Service-Learning Assistant  
Boise State University Service-Learning Program

DUTIES:
The Service-Learning Assistant (SLA) assists students, faculty, and community partners in the coordination of service-learning activities. Duties may include:

- Help students understand Service-Learning (SL) concepts, procedures, requirements
- Support students in SL placement, orientation, troubleshooting, and maximizing learning
- Serve as liaison among students, faculty, agencies, and SL staff
- Accompany students to community agencies and service site
- Responding to students’ phone and email questions
- Help facilitate class discussions on service issues
- Help establish and document service-learning procedures
- Work as a team at staff meetings with other SLAs and SL staff

COMPENSATION
$7.50-7.75 per hour
- Training in service-learning methodology, leadership, facilitation, and basic volunteer management
- Valuable contacts with community agencies
- Close relationships with faculty
- A deepened understanding of human services and non-profit networks in the Boise area
- Letters of recommendation

HOURS
Negotiable 10-20 hours per week. Flexible schedule.

DESIRED QUALIFICATIONS
- Successful completion of a service-learning class (highly desirable)
- Demonstrated interest in community issues
- Excellent interpersonal and communication skills
- Past experience leading discussions in large or small groups (preferred)
- 3.0 cumulative GPA minimum
- Ability to work independently
- Ability to be flexible and creative
- Must currently be enrolled at Boise State University for a minimum of six credit hours

TO APPLY:
Send resume and cover letter to:

Jillana Finnegan  
Coordinator for Student Support  
Service-Learning Program  
Boise State University  
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What is Service-Learning?
Service-Learning is a teaching strategy that integrates academic instruction with relevant community service to gain further understanding of course content and an appreciation for the real-life relevance of the discipline.

Examples
- English students assist in an adult literacy program.
- Sociology students educate their peers on HIV/AIDS Prevention.
- Accounting students help senior citizens with tax returns.