

# Student Confidentiality Agreement and Video Use Authorization Template

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It is recommended to include a Student Confidentiality Agreement and Video Use Authorization Agreement in your orientation. This can also be found in the Student Orientation Handbook Template.

This language provided by Christy Nogle's ENGL 102 class could be used for this purpose.

## Student Confidentiality Agreement and Video Use Authorization

I agree that the photographs, audio recordings, and video footage of agency events, meetings, and interviews constitute confidential information. I agree to maintain confidentiality in the following ways:

- While I am working on the project, I agree not to show recorded materials to anyone other than my classmates, instructor, Service-Learning staff, and [Your Organization] staff and clients.
- While I am working on the project, I agree not to post any related materials online, with the exception of the private Blackboard site available only to my classmates, instructor, Service-Learning staff, and [Your Organization] staff.
- After the project is completed, I agree to obtain written consent of [Your Organization] before posting my project or any related materials to a public site. If I cannot obtain written permission, I will not post my project or related materials.

I understand that the photographs, audio recordings, and video footage taken at this agency are the property of Boise State University and may be used for purposes such as marketing and promotional materials for the [Your Organization] and/or the Service-Learning Program, including:

- On the [Your Organization] website to help educate the general public.
- On the Boise State University Service-Learning website to help educate students about this agency prior to project registration.
- On social media outlets (including Facebook, YouTube, etc.) for promotional purposes.
- For the [Your Organization' special event] event, other presentations, or general promotional purposes.

In the event that Service-Learning or [Your Organization] do decide to publish this material, I be credited as a creator or co-creator of the material or, if I request, I can maintain my anonymity.

Name \_\_\_\_\_

Email \_\_\_\_\_ Phone Number \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_